

THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

REGISTRAR'S CIRCULAR NO. 7 of 2024

VIDEO-CONFERENCING VIA WEBEX

1. This Circular does not apply where one party is incarcerated and acts in person.
2. Solicitors are generally permitted to use Webex (and no other form of remote communication technology, unless the Court otherwise notifies) to mention any matter in Syariah Court (including appeals, trials, applications (interlocutory or otherwise) scheduled for Pre-Trial Conference (PTC) and hearing, provided that the firm for which the solicitor is mentioning has filed a Notice of Appointment of Solicitor or Notice of Change of Solicitor, as the case may be.
3. Solicitors should display their name together with the case reference number; for example, *OS-2024-000121 Mr Hamzah Tahir*. A solicitor mentioning a case via Webex must join the applicable Webex Meeting before the appointed time and be ready to mention the case.
4. For PTC, the default mode for a solicitor to mention a case is via Webex. No request needs to be made to the Court Registry in advance.
5. For other matters, a solicitor who wishes to mention a case via Webex must, unless the Court has given prior permission or directions on the conduct of proceedings via remote communication technology, submit a Registry Request in E-Services not less than 14 working days before the date of the hearing. If permission is not granted, the solicitor must ensure that he and his client (if applicable) is/are in attendance in Court.
6. With regard to trials (hearings of divorce applications), a solicitor may indicate in the request if he or she wishes to ask the Court for permission to dispense with the attendance of his or her client, witness or any other person at the hearing (where prior permission or directions has/have not been given). If permission is not granted, the Court may give further directions as appropriate.

Meeting ID

7. The Webex Meeting IDs used by the Court are found on the website in the Resources tab, under Events/Hearing Lists.

8. The Court's Hearing List for each week will be made available on the website every preceding Friday. The Hearing List provides information on the President or Registrar hearing the matter.

9. Where the Court has given permission or direction for a matter to be heard via Webex, a solicitor and his/her client and related parties if any (such as witnesses and children):

(a) must attend the session via Webex; and

(b) may not use a physical Courtroom and facilities in the Court's premises.

Conduct of proceedings via remote communication technology

10. Solicitors mentioning a case by Webex must proceed as if he or she were appearing before the Court in person and must comply with all Court rules of dress and etiquette.

11. Solicitors mentioning a case by Webex must conduct the session in a quiet private place and ensure that there are no other persons within the premises.

General

12. Court users and members of the public who wish to seek clarification on this matter may call 63548371 or email MCCY_Syariah@mccy.gov.sg. For general information on court processes and procedures, they may visit our website at www.syariahcourt.gov.sg.

Dated this 30th day of September 2024



A handwritten signature in blue ink, appearing to read "Masayu Norashikin Binte Mohamad Amin".

MASAYU NORASHIKIN BINTE MOHAMAD AMIN
REGISTRAR
SYARIAH COURT