

THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

REGISTRAR'S CIRCULAR NO. 5 OF 2024

PRAECIPE (REQUEST)

1. The types of applications which must be made by filing a Praecipe (Request) in E-Services are set out in paragraph 10 of Registrar's Circular No. 3 of 2022.
2. Where an applicant is not a party or a solicitor for a party in the proceedings for which the application is made, supporting documents must be provided to explain the reason for the application.
3. On approval of an application for a copy of a court document, further applicable fees are payable for a copy of a certificate of divorce, a copy of an order of court, a copy of notes of evidence of any proceedings and a copy of the grounds of any order made.
4. Where the application is for an extract copy of the certificate of divorce, paragraph 2 of Registrar's Circular No. 2 of 2024 and/or any other current circular shall apply.
5. Where the application is for execution of documents under section 53A of the Administration of Muslim Law Act, Registrar's Circular No. 6 of 2024 and/or any other current circular shall apply.
6. Where a fee or further applicable fee is paid for a particular type of application, whether by mistake or otherwise, there shall be no refund of such fee or any part thereof in the event the Court approves a different type of application.

General

7. Court users and members of the public who wish to seek clarification on this matter may call 63548371 or email MCCY_Syariah@mccy.gov.sg. For general information on court processes and procedures, they may visit our website at www.syariahcourt.gov.sg.

Dated this 30th day of September 2024



MASAYU NORASHIKIN BINTE MOHAMAD AMIN
REGISTRAR
SYARIAH COURT