

THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

REGISTRAR'S CIRCULAR NO 1 OF 2021

CERTAIN MEDIATION PROCEEDINGS VIA WEBEX

1. The matter set out in this Circular is an extension of Registrar's Circular No 19 of 2020 as it relates to the use of remote communication technology for Court hearings.

2. Paragraph 3 of this Circular will take effect on 1st April 2021.

Conduct of certain Mediation proceedings via remote communication technology

3. In appropriate cases, the Court may grant permission for certain mediation proceedings to be conducted via Webex.

4. For permission to be granted, the following requirements must be satisfied:

(a) Both parties to the proceedings are represented by solicitors (but neither party is incarcerated), and the solicitors agree to the conduct of the mediation session via Webex;

(b) One of the solicitors for the case must send a request in the form set out in the Annex to Registrar's Circular No 16 of 2020 via email at MCCY_Syariah@mccy.gov.sg with the subject header "Request to mention (Mediation) case via remote means:" followed by the case reference number;

(c) The application (whether the Originating Summons for divorce or any other application) must have been properly served on the other party or the other party's solicitor. Additionally, in the case of a divorce application, the other party must have filed the Memorandum of Defence at the time the request is made. There must also not be any pending related matter. These information must be specified in the request.

(d) The request must be sent to the Court Registry not less than 14 days before the date of the mediation session.

(e) Where the Court has granted permission for the mediation session to be conducted via Webex, the solicitors and their respective clients may not use a physical Mediation room and other facilities in the Court premises during that session.

(f) Solicitors are to join the mediation session using the following details:

Meeting ID: 184 976 0185

(g) If permission is not granted, the solicitors must ensure that they and their respective clients are in attendance in Court.

5. If, at the conclusion of the Mediation session which is conducted via Webex, a party is required to make payment to the Court (e.g. for a Decree/Order of Court or certificate of divorce, or for the registration of divorce), such payment must be made at the Registry not later than 3 working days after the date of receipt of the collection slip.

6. Court users and members of the public who wish to seek clarification on this matter may call 63548371 or email MCCY_Syariah@mccy.gov.sg. For general information on court processes and procedures, they may visit our website at www.syariahcourt.gov.sg.

Dated this 26th day of February 2021



SHAHNRINAH ABDOL SALAM
REGISTRAR
SYARIAH COURT

